



ALIA NSW Terms of Reference

Group statement

ALIA New South Wales is a cross-sectoral, state-based group and aims to be representative of ALIA members in NSW. The Group aims to facilitate networking, inform and inspire library related events, and support professional development.

Background

The ALIA Sydney and ALIA Hunter Groups dissolved in 2023 and with no Regional Group presence spanning NSW, ALIA NSW was formed to support local networking and events, celebrate the local community and update the ALIA office on local issues. The Group's first committee meeting was held in April 2024.

Focus

The ALIA NSW Group's focus is on:

1. Planning quarterly networking events
2. Developing an annual ALIA NSW award to celebrate and recognise the excellence and innovation of library professionals in the region

Commitment to sustainability and leadership development

ALIA NSW is committed to leadership development and sustainability of the group. This is carried out by upholding the ALIA Values and inspiring others to join in, and welcome new staff.

Membership

The Group is open to all. ALIA Members may join a Group at any time, without charge. Non-ALIA-Members can join a group, but they cannot hold an office bearing role (such as convenor, treasurer or secretary).

The Executive Committee formed in early 2024 and has the following office holders:

- Convenor/Co-convenors: Vicki Edmunds 3 years
- Secretary; Heather Davis 3 years
- Treasurer: Courtney Nolan-McLeod 3 years

- Executive for other roles (communications, research): Vesna Cosic, Jessica Bruce
3 years

Office holders must be an ALIA personal member or the formal nominee of the appointed representative, of an Institutional or Corporate Member.

Determining Office Holders

ALIA NSW Group will determine its office holders via an EOI process. If more than one person is interested, then an online vote within ALIA NSW Group members will be undertaken.

Relationships

The Group will work collaboratively with ALIA National Office and other ALIA Committees and Groups as required. The following Groups and Committees are of particular relevance:

- ALIA South Coast (NSW)
- The ALIA Regional Convenor Network (RCN)
- Aboriginal and Torres Strait Islander Expert Advisory Group
- ALIA Students and New Graduates Group (SNGG)
- Australian Public Library Alliance (APLA)
- Health Libraries Australia (HLA)
- VET Libraries Australia
- Australian Coalition for School Libraries (ACSL)
- ALIA LARK

Responsibilities

The ALIA NSW Executive Committee is responsible for following the guidance in the Groups Handbook and the ALIA By-Laws.

ALIA NSW will work in conjunction with the ALIA National Office to actively promote CPD amongst members

Frequency of Meetings

- ALIA NSW Executive will meet monthly
- Position Descriptions have been written for Executive Committee roles
- Networking will occur quarterly

Changes to the terms of reference

The terms of reference may be revised by the Core Committee (ALIA NSW Executive) in consultation with Group members and submitted to the ALIA CEO for approval.

Version history

Drafted May 2024

Approved by ALIA CEO July 2024